



Ethical Fundraising Policy

Policy number	36	Version	2
Drafted by	President	Responsible Person	President
Approved by	10/07/2019	Review Timetable	Every 2 years
Committee on			
<u>Review History:</u>			
Date: 14/7/2020		By: Secretary	
Date: 21/9/2022		By: President	

INTRODUCTION

The Committee of the Gallipoli Barracks Community Centre is committed to ensuring that fundraising activities are carried out in an ethical manner.

This policy applies to the Committee, casual, permanent and contract staff and volunteers.

PURPOSE

The purpose of this document is to identify the Gallipoli Barracks Community Centre's position on fundraising practice and to document the standards expected in raising funds from the community.

POLICY

The Gallipoli Barracks Community Centre's guiding fundraising principle is a simple one – we will only use techniques that we would be happy to use on ourselves.

In doing so, the organisation will adhere to the following standards:

- Fundraising activities carried out by the Gallipoli Barracks Community Centre will comply with all relevant laws.
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
- All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the organisation's stated mission and purpose.
- All personal information collected by the Gallipoli Barracks Community Centre is confidential and is not for sale or to be given away or disclosed to any third party without consent.
- Nobody directly or indirectly employed by or volunteering for the Gallipoli Barracks Community Centre shall accept commissions, bonuses or payments for fundraising activities on behalf of the organisation.
- No general solicitations shall be undertaken by telephone or door-to-door.

- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of the Gallipoli Barracks Community Centre.
- Financial contributions will only be accepted from companies, organisations and individuals the Board considers ethical.

AUTHORISATION

Committee Secretary

Date

Carl S...

01/06/2023





Ethical Fundraising Procedure

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RESPONSIBILITIES

The Committee is responsible for the implementation and review of this policy.

All Committee members, casual, permanent and contract staff and volunteers are responsible for adhering to this policy.

PROCEDURES

All fundraising activities must have the prior approval of the Committee, as recorded in Committee meeting minutes.

A statement estimating income and expenses will be prepared prior to the commencement of any new fundraising activity that may present a financial risk to the Gallipoli Barracks Community Centre. Fundraising activities should not be undertaken if they will expose the organisation to significant financial risk.

RELATED DOCUMENTS

- [Code of Ethics](#)

AUTHORISATION

Committee President

Date 1/6/2023